



Job Vacancy

INTERNAL AUDITOR

Mater Misericordiae Hospital, a leading healthcare provider in East and Central Africa has an excellent career opportunity. Mater Misericordiae Hospital offers exceptional, compassionate, and Christ-centred healthcare services to our clients through an innovative, engaged, and competent workforce. The successful candidate will fill the above position: He or She shall be reporting to the Assistant Manager, Internal Audit.

Main Duties

- Participating in the development of risk-based audit plans and strategies.
- Conducting audit engagements of financial records, operational processes, and regulatory compliance to assess the effectiveness of internal controls.
- Evaluating the accuracy, reliability, and timeliness of financial and operational information.
- Identifying areas for improvement and recommending corrective actions to enhance control effectiveness.
- Assessing the adequacy of risk management frameworks, ensuring appropriate measures are in place to mitigate risks.
- Monitoring the implementation of risk management and compliance frameworks.
- Reviewing financial processes, including budgeting, accounting, revenue cycle, and expense management.
- Ensuring compliance with financial policies, standards, and regulatory requirements.
- Verifying the accuracy and completeness of financial records and statements.
- Assessing the efficiency and effectiveness of non-financial hospital operations such as supply chain management, clinical services, and administrative processes.
- Reviewing operational workflows for compliance with internal policies, industry standards, and best practices.
- Ensuring the hospital adheres to applicable healthcare laws, regulations, and accreditation standards.
- Conducting reviews to ensure compliance with relevant financial, operational, and patient care regulations.
- Preparing detailed audit reports to effectively communicate audit engagement results and summarize findings, risks, and recommendations.
- Following up on audit recommendations to ensure timely and effective implementation.
- Monitoring the implementation of audit recommendations and corrective actions.
- Contributing to the ongoing development and improvement of internal audit processes and methodologies.
- Maintaining high-quality audit standards in accordance with international auditing standards.
- Any other related duties assigned from time to time.

Minimum Qualifications

- Bachelor's degree in accounting, Finance, Economics, or a business-related field.
- Certified Public Accountant (CPA) Finalist and registered Member of ICPAK.
- Additional professional qualifications, i.e., CIA, CISA, ACCA, CFE/CFPE will be an added advantage
- Minimum of Five (5) years of working experience in a similar role.

Skills and Competencies:

- Proficiency in data analytics and problem-solving skills
- Should have in-depth knowledge of IFRSs, IIA Standards
- Effective verbal and written communication skills to report findings.
- Work experience in a healthcare institution will be an added advantage

If you are interested in the above position and you meet the requirements listed, please send your application together with a detailed CV, Copies of Academic Certificates, and three [3] referees and include their telephone contacts and email address to **hrrecruit@materkenya.com** to reach us not later than 22nd November 2024.

Only shortlisted candidates will be contacted.

Please note Mater Misericordiae Hospital does not charge any fee at any stage of our recruitment process.